

Job Title	Specialist Technical Worker
Job Level	Skilled Worker
Department	Part/CAR 145 / Part 21 Organizations
Reporting to	Workshop Supervisor (if appointed) or Workshop Manager
No. of Employees under supervision	Technical Workers as delegated
Job Description / Position Summary	Saddlery and Upholstery Specialist
Primary Job Functions <ul style="list-style-type: none"> ✓ Complete in-situ and in workshop saddlery and upholstery repairs that require specialist care and product use. ✓ Construction of new leather or fabric items and cushioning as per technical and engineering drawings using aviation approved products and techniques. ✓ Complete in-situ and in workshop leather and fabric detailing and other cleaning that may need specialist care and product use. ✓ Complete in-situ and in workshop repair of stains, scratches, tears, cuts, holes and cigarette burns or other small defects in leather and fabric surfaces. ✓ Perform incoming, progressive ongoing and post repair inspection of components. ✓ Assist with the design and engineering approval of innovative solutions to non-standard customer requests. ✓ Manage a team of assigned Technical Workers. ✓ Communicate with the customer when necessary and follow up on all customer requests. ✓ Following the company training programs and procedures including progressive completion of work package paperwork records. . 	
Secondary Job Functions <ul style="list-style-type: none"> ✓ Working as a Technical Worker on cabinetry or other components as directed by the Workshop Manager. ✓ Driving, delivering, loading, unloading or any other support activities for any other company department as directed by the Production Manager in the absence of Primary Function activities <p style="text-align: center;">Complete any other needed fair and legal tasks / services required by Management.</p>	
Skills & Qualification	
<u>Required Qualification & Education</u> <ul style="list-style-type: none"> ✓ A Saddlery and Upholstery qualification from a Nationally approved training vendor with 18 months documented experience. ✓ English Proficiency (Speak – Understand – Read – Write). ✓ Effective interpersonal and written communication skills. ✓ Able to work in a fast-paced environment and multi-task effectively. ✓ Proficient in Microsoft Office (Word, Excel, PowerPoint). 	
<u>Preferred Qualification & Education</u> <ul style="list-style-type: none"> ✓ 2 years documented experience in FAA, EASA or GCAA Part/CAR 145 / 21G type organization(s) ✓ United Arab Emirates Light Vehicle Drivers Licence or International equivalent 	
Essential Skills and Attitude	
<ul style="list-style-type: none"> ✓ An understanding of service delivery nature of the company's business and be willing to initiate service whenever the customer requests on a flexible hours basis ✓ Willing to work (within UAE government guidelines) in outdoor environmental conditions throughout the year. ✓ Must be willing to continuously learn to remain current with latest industry trends and technologies. ✓ Must be willing to engage respectfully with all customers and colleagues. ✓ Must be willing to accept constructive criticism from management/senior colleagues. ✓ Maintain honesty and credibility with moral and ethical behaviour at all times. ✓ Must maintain privacy of any information related to company's activities, employees and customers. ✓ Must maintain a neat and tidy personal appearance and the highest levels of personal hygiene. ✓ Must be aware of, understand and exercise standards of safety. ✓ Employee may be required to travel within the UAE or internationally and temporarily stay at locations outside Dubai should the company require them to do so. 	